

RDA and Community Resources

Thomas Brenndorfer
March 29, 2021

R | D | A
Resource Description & Access



Thomas Brenndorfer
Guelph Public Library, Ontario, Canada

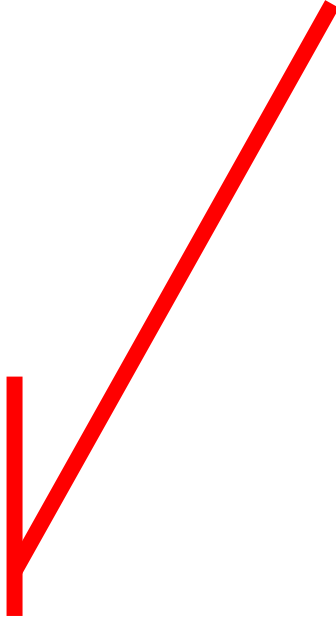
- RDA Steering Committee
- North American RDA Committee
- Canadian Committee on Cataloguing
- Author: *RDA Essentials*

tbrenndorfer@rdatoolkit.org

A trip down memory lane ...

- ▶ Front Matter
- ▼ Part I: Description
 - Introduction
 - ▶ 1: General Rules for Description
 - ▶ 2: Books, Pamphlets, and Printed Sheets
 - ▶ 3: Cartographic Materials
 - ▶ 4: Manuscripts (Including Manuscript Collections)
 - ▶ 5: Music
 - ▶ 6: Sound Recordings
 - ▶ 7: Motion Pictures and Videorecordings
 - ▶ 8: Graphic Materials
 - ▶ 9: Electronic Resources
 - ▶ 10: Three-Dimensional Artefacts and Realia
 - ▶ 11: Microforms
 - ▶ 12: Continuing Resources
 - ▶ 13: Analysis
- ▼ Part II
 - Introduction: Headings, Uniform Titles, and References
 - ▶ 21: Choice of Access Points
 - ▶ 22: Headings for Persons
 - ▶ 23: Geographic Names
 - ▶ 24: Headings for Corporate Bodies
 - ▶ 25: Uniform Titles
 - ▶ 26: References
- ▼ Appendices
 - ▶ A: Capitalization
 - ▶ B: Abbreviations
 - ▶ C: Numerals
 - ▶ D: Glossary
 - ▶ E: Initial Articles
- Indexes

AACR2 Appendices



Original RDA Toolkit

- Appendices
 - + A: Capitalization
 - + B: Abbreviations and Symbols
 - + C: Initial Articles
 - + D: Record Syntaxes for Descriptive Data
 - + E: Record Syntaxes for Access Point Control
 - + F: Additional Instructions on Names of Persons
 - + G: Titles of Nobility, Terms of Rank, Etc.
 - + H: Dates in the Christian Calendar

- Appendices

- A: Capitalization

- A.0 Scope
- A.1 General Guideline
- + A.2 Names of Agents and Places
- + A.3 Title of Work
- + A.4 Titles of Manifestations
- A.5 Edition Statement
- A.6 Numbering of Serials
- A.7 Numbering within Series and Subseries
- A.8 Notes
- A.9 Details of Elements
- A.10 General Guideline for English Language Capitalization
- + A.11 Personal Names
- A.12 Names of Peoples, Etc.
- + A.13 Place Names
- A.14 Names of Structures, Streets, Etc.
- A.15 Derivatives of Proper Names
- + A.16 Names of Corporate Bodies
- + A.17 Religious Names and Terms
- A.18 Names of Documents
- A.19 Names of Historical and Cultural Events and Periods
- A.20 Decorations, Medals, Etc.
- A.21 Names of Calendar Divisions
- A.22 Names of Holidays
- A.23 Scientific Names of Plants and Animals
- A.24 Geologic Terms
- A.25 Astronomical Terms
- A.26 Soil Names
- A.27 Trade Names
- A.28 Single and Multiple Letters Used as Words or Parts of Compounds
- A.29 Hyphenated Compounds
- A.30 Hyphenated Prefixes
- A.31 General Guideline on Capitalization for Languages Other Than English
- A.32 Capitalization of Transliterated Names and Titles
- + A.33 Bosnian
- + A.34 Bulgarian

Original RDA Toolkit: Capitalization, Abbreviations, and Symbols ...

... English language conventions dominate

- B: Abbreviations and Symbols

- B.0 Scope
- B.1 General Guideline
- B.2 Names of Agents and Places
- B.3 Title of Work
- B.4 Transcribed Elements
- B.5 Other Elements
 - B.5.1 Dimensions
 - B.5.2 Extent of Storage Space
 - B.5.3 Duration
 - B.5.4 Numeric Designation of Musical Work
 - B.5.5 Numbering of Part
 - B.5.6 Medium of Performance of Musical Content
 - B.5.7 Additional Scale Information
 - B.5.8 Right Ascension
 - B.5.9 Date
 - B.5.10 Other Distinguishing Characteristic of a Legal Work
 - B.5.11 Other Elements
- B.6 Corresponding Words in Another Language
- B.7 Latin Alphabet Abbreviations
- B.8 Cyrillic Alphabet Abbreviations
- B.9 Greek Alphabet Abbreviations
- B.10 Hebrew and Yiddish Abbreviations
- B.11 Names of Certain Countries, States, Provinces, Territories, Etc.

Followed by other languages ...

- F: Additional Instructions on Names of Persons

F.0 Scope

- + F.1 Names in the Arabic Alphabet
- + F.2 Burmese and Karen Names
- + F.3 Chinese Names Containing a Non-Chinese Given Name
- + F.4 Icelandic Names
- + F.5 Indic Names
- + F.6 Indonesian Names
- + F.7 Malay Names
- + F.8 Roman Names
- + F.9 Romanian Names Containing a Patronymic
- + F.10 Thai Names
- + F.11 Recording Surnames That Include an Article and/or Preposition

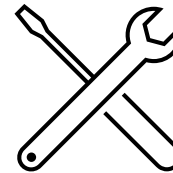
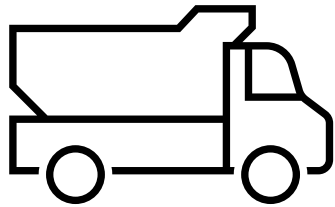
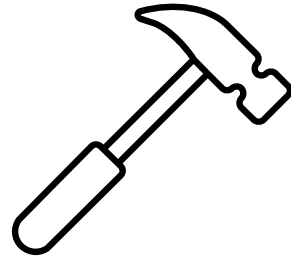
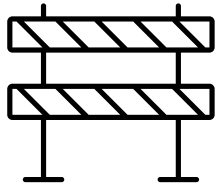
- A: Capitalization

- + A.33 Bosnian
- + A.34 Bulgarian
- + A.35 Croatian
- + A.36 Czech (Bohemian)
- A.37 Danish
- + A.38 Dutch
- + A.39 Finnish
- + A.40 French
- + A.41 German
- + A.42 Hungarian
- + A.43 Italian
- A.44 Latin
- A.45 Norwegian
- + A.46 Polish
- + A.47 Portuguese
- + A.48 Russian
- + A.49 Scandinavian Languages
- + A.50 Serbian
- A.51 Slovak
- + A.52 Slovenian
- + A.53 Spanish
- A.54 Swedish
- A.55 Ukrainian

New RDA Toolkit – under the RESOURCES tab

The screenshot displays the RDA Toolkit interface. At the top, there is a navigation bar with four tabs: ENTITIES, GUIDANCE, POLICIES, and RESOURCES. The RESOURCES tab is highlighted with a yellow underline. Below the navigation bar, a dropdown menu is open, listing several items: Glossary, Vocabulary Encoding Schemes, Community resources (indicated by a red arrow), Revision History, Original Toolkit, and AACR2. On the left side of the page, the breadcrumb 'Guidance > Introduction to RDA' is visible, followed by the heading 'Introduction' and the sub-heading 'Purpose and scope'. Below this, a paragraph of text reads: 'RDA: Resource Description and Access is a package of d... instructions for creating library and cultural heritage metadata that are well-formed according to international models.'

Under construction



Community resources



This area of [RDA toolkit](#) contains content that is not appropriate for incorporation with the main guidance and instructions.

There are several reasons for this:



- The utility of the content is restricted by local bibliographic and cultural conventions.
- The potential scale of the content may impair the functionality of the Toolkit.

Community resources is subarranged into two areas:

- [Community refinements](#)  provides additional guidance and instructions for existing RDA elements that are applicable to specific communities
- [Community vocabularies](#)  provides controlled terms for use as values of specific RDA elements using specialized community-based vocabularies or language-based vocabularies.



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Landing page for *Community vocabularies*

[Resources](#) > [Community resources](#) > [Community vocabularies](#)

Community vocabularies

These vocabularies contain controlled terms for use as values of specific RDA elements.

The vocabularies are not maintained as part of RDA, but are pertinent to [RDA toolkit](#) user communities.

Some vocabularies may have incomplete coverage, or lack definitions or notations.

Some are legacy vocabularies that contain terms that may have been used in RDA metadata statements in the past.

- [General abbreviations](#) →
- [Abbreviations for units](#) →
- [Terms in specific languages](#) →

General abbreviations



Use the following abbreviations in normalized transcription or when constructing an access point or other *structured description*.

Term	Abbreviation
<i>alto</i>	<i>A</i>
<i>Anno Domini</i>	<i>A.D.</i>
<i>baritone</i>	<i>Bar</i>
<i>bass</i>	<i>B</i>
<i>Before Christ</i>	<i>B.C.</i>
<i>et cetera</i>	<i>etc.</i>
<i>mezzo-soprano</i>	<i>Mz</i>
<i>opus</i>	<i>op.</i>
<i>soprano</i>	<i>S</i>
<i>tenor</i>	<i>T</i>

For abbreviations of units of measurement and time, see [Abbreviations for units](#) →.

It's all about “strings”...

Terms in specific languages

Apply the following guidance when recording a transcription for an *unstructured description* in a specific language or constructing an access point or other *structured description* by applying a *string encoding scheme* to words and phrases in the language.

Unstructured – in context of transcription guidelines

Structured – in context of *string encoding schemes*

Terms in specific languages

- Terms in Afrikaans →
- Terms in Albanian →
- Terms in Arabic →
- Terms in Baluchi →
- Terms in Basque →
- Terms in Bosnian →
- Terms in Brahui →
- Terms in Breton →
- Terms in Bulgarian →
- Terms in Burmese →
- Terms in Catalan →
- Terms in Chinese →
- Terms in Croatian →
- Terms in Czech →
- Terms in Danish →
- Terms in Dutch →
- ★ Terms in English →
- Terms in Esperanto →
- Terms in Fijian →
- Terms in Finnish →
- Terms in French →

- Terms in Galician →
- Terms in German →
- Terms in Greek
 - Terms in Ancient Greek →
 - Terms in Modern Greek →
- Terms in Hawaiian →
- Terms in Hebrew →
- Terms in Hungarian →
- Terms in Iban →
- Terms in Icelandic →
- Terms in Indonesian →
- Terms in Irish →
- Terms in Italian →
- Terms in Malagasy →
- Terms in Malay →
- Terms in Maltese →
- Terms in Maori →
- Terms in Neapolitan →
- Terms in Niuean →
- Terms in Norwegian →
- Terms in Occitan →
- Terms in Old Provençal →

- Terms in Panjabi →
- Terms in Persian →
- Terms in Polish →
- Terms in Portuguese →
- Terms in Rarotongan →
- Terms in Romanian →
- Terms in Russian →
- Terms in Samoan →
- Terms in Scots →
 - Terms in Shetland dialect →
- Terms in Scottish Gaelic →
- Terms in Serbian →
- Terms in Slovak →
- Terms in Slovenian →
- Terms in Spanish →
- Terms in Swedish →
- Terms in Tagalog →
- Terms in Tahitian →
- Terms in Thai →
- Terms in Tokelau →
- Terms in Tongan →
- Terms in Turkish →
- Terms in Ukrainian →
- Terms in Urdu →
- Terms in Walloon →
- Terms in Welsh →
- Terms in Western Frisian →
- Terms in Western Panjabi →
- Terms in Yiddish →

The process of organizing the community vocabularies for the new RDA Toolkit...

	Language or script	Abbreviations	Capitalization	Initial article	Name of person	Terms of rank
Arabic	Script			Yes	Yes	
Hungarian	Language		Yes	Yes		
Iban	Language					Yes
Italian	Language		Yes	Yes		
Latin script	Script	Yes				
Romanian	Language			Yes	Yes	

Terms in English

Table of Contents

- RDA Entity
 - [Names of RDA entities](#)
- Work
 - [Preferred titles of works](#)
 - [Titles of works](#)
- Expression
 - [Medium of performance of musical content](#)
- Manifestation
 - [Manifestation statements](#)
 - [Titles of manifestations](#)
- Person
 - [Access points for persons](#)
 - [Gender](#)
 - [Names of persons](#)
- Corporate Body
 - [Names of corporate bodies](#)
- Place
 - [Names of places](#)
- Timespan
 - [Names of timespans](#)

Terms in
English –
organized by
RDA entity, and
then by
element

Terms in English

Table of Contents

- RDA Entity
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 - [Names of places →](#)
- Timespan
 - [Names of timespans →](#)

Names of RDA entities

Apply the following guidance when recording a value of RDA Entity: [name of RDA entity →](#) or *element subtype*.

Initial articles of names of RDA entities in English

Treat the following words and prefixes as initial articles.

- *a*
- *an*
- *d'*
- *de*
- *the*
- *ye*

Terms in English

Table of Contents

- RDA Entity
 - [Names of RDA entities →](#)
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 - [Names of corporate bodies →](#)
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 - [Names of places →](#)
- Timespan
 - [Names of timespans →](#)

Community vocabularies for *preferred titles of works*

Preferred titles of works

Apply the following guidance when recording a value of Work: [preferred title of work →](#) or *element subtype*.

Terms for collective titles in English

Use the terms from [Terms for collective titles in English →](#).


Preferred titles of books of the Bible in English

Use the terms from [Terms for Books of the Bible in English →](#).

R | D | A

Resource Description & Access

Terms for collective titles in English

These conventional collective titles are intended for use as values of Work: **preferred title of work** .

OPTION

Record an appropriate term from the following list:

- *correspondence*
- *essays*
- *librettos*
- *lyrics*
- *novels*
- *plays*
- *poems*
- *prose works*
- *short stories*
- *speeches*

From AACR2 to the new RDA Toolkit

AACR2 – Appendix A for Capitalization [English language context]

A.28 SOIL NAMES

A.28A. Capitalize the name of a soil classification.

Alpine Meadow
Chernozem

Half Bog
Prairie

New RDA Toolkit – Capitalization of manifestation statements
in English [language: *English*; entity: *Manifestation*]

Capitalize a name of a soil classification.

Terms in French

Table of Contents

- RDA Entity
 - [Names of RDA entities →](#)
- Work
 - [Preferred titles of works →](#)
- Manifestation
 - [Access points for manifestations →](#)
 - [Manifestation statements →](#)
 - [Titles of manifestations →](#)
- Person
 - [Access points for persons →](#)
 - [Names of persons →](#)
 - [Terms of rank →](#)
- Corporate Body
 - [Names of corporate bodies →](#)
- Place
 - [Names of places →](#)
- Timespan
 - [Names of timespans →](#)

Terms in French,
organized by entities:

- RDA Entity
- Resource entities (WEMI)
- Agent entities
- Place
- Timespan

Terms in French

Table of Contents

- RDA Entity
 - Names of RDA entities →
- Work
 - Preferred titles of works →
- Manifestation
 - Access points for manifestation
 - Manifestation statements →
 - Titles of manifestations →
- Person
 - Access points for persons →
 - Names of persons →
 - Terms of rank →
- Corporate Body
 - Names of corporate bodies →
- Place
 - Names of places →
- Timespan
 - Names of timespans →

Names of RDA entities

Apply the following guidance when recording a value of RDA Entity: **name of RDA entity** → or *element subtype*.

Initial articles of names of RDA entities in French

Treat the following words and prefixes as initial articles.

- *l'*
- *la*
- *le*
- *les*
- *un**
- *une**

An asterisk (*) indicates that the same form may be used in other contexts so that care should be taken to determine the meaning before treating the word as an initial article.

Example: Icelandic names in access points

Yrsa Sigurðardóttir

F.4 Icelandic Names

F.4.1 Additional Instructions on Icelandic Names

For Icelandic names, record names in this order:

- a) the first given name
- b) other given names (if present)
- c) the patronymic
- d) the family name, in direct order.

If a phrase naming a place follows the given name(s), patronymic, or family name, treat it as an integral part of the name.

**Original
Toolkit**

EXAMPLE

Svava Jakobsdóttir

Given name: Svava

Patronymic: Jakobsdóttir

Elín Hirst

Given name: Elín

Family name: Hirst

Bjarni Benediktsson frá Hofteigi

Given name: Bjarni

Patronymic: Benediktsson

Words denoting place: frá Hofteigi

Jóhannes úr Kötlum

Given name: Jóhannes

Words denoting place: úr Kötlum

Variant names. Record as variant names both a form using the patronymic as the first element and a form using the family name as the first element (see [9.2.3.10 RDA](#)).

Access points for persons

Apply the following guidance when recording a value of Person: [access point for person](#).

Record names in this order:

1. the first given name
2. other given names (if present)
3. the patronymic
4. the family name, in direct order.

CONDITION

A phrase naming a place follows the given name(s), patronymic, or family name.

OPTION

Treat the phrase as an integral part of the name.

Record variant access points that include:

- a form using the patronymic as the first element and
- a form using the family name as the first element

(see Person: [variant access point for person](#)).

New Toolkit

Terms in Icelandic

Entity: Person

Element: Access point for person

Yrsa

Sigurðardóttir

R | D | A

Resource Description & Access

Where we stand today with
community resources...

For the Anglo-American
catalog(u)ing community

... by the Anglo-American
catalog(u)ing community

Community Resources – Further Refinements and Vocabularies

- Normalizing data found in manifestations (capitalization, etc.)
- Access point construction (string encoding schemes)
- Community vocabularies (e.g., Gender)
- Extensions to carrier and content type (see the “how-to” guidance)
- Subtypes of RDA entities and elements (including new “shortcut” relationship elements)
- Community application profiles
- Suggested friendly labels for elements

Thank you!

RDA Steering Committee –

<http://www.rda-rsc.org/>

RDA Steering Committee FAQ –

http://rda-rsc.org/content/rda_faq

RDA YouTube channel –

<https://www.youtube.com/c/RDAToolkitVideo>

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